

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, February 9, 2016

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

M I N U T E S

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Gross, Ingersoll, Mongeau, and Weyland. County Administrator Brian C. Berg, Chief Assistant County Attorney Jenny Samarzja, and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Mongeau, seconded by Weyland, and unanimously carried, the agenda was approved as presented.

APPROVAL OF CONTRACT FOR RETHINK MENTAL HEALTH INITIATIVE TO DEVELOP
COMMUNICATION STRATEGIES

By consent agenda, the Board authorized execution of a contract with Leah Deyo to work within the Bush Foundation Grant for the ReThink Mental Health Initiative to develop communication strategies with newsletters, website design, social media, news releases, film/video projects, talking points, etc.

APPROVAL OF AGREEMENT WITH LAKE REGION HEALTHCARE CORPORATION TO
PROVIDE CONSULTATION SERVICES FOR WORKSITE WELLNESS, FUNDED BY
STATEWIDE HEALTH IMPROVEMENT PROJECT

By consent agenda, the Board authorized execution of an agreement with Lake Region Healthcare Corporation to provide consultation services for worksite wellness and healthy equity partners through pre-approved funding by the Statewide Health Improvement Project grant.

REAPPOINTMENT OF PLANNING COMMISSION MEMBERS

By consent agenda, the Board reappointed Mr. Mark Klevgaard to his second three-year term on the Planning Commission representing the City of Hawley, and Mr. Tom Jensen was reappointed to his third three-year term representing the City of Barnesville.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Campbell, seconded by Weyland, and unanimously carried, the bills and vouchers were approved for payment.

DRUG COURT AND VETERANS TREATMENT COURT UPDATE

District Court Judge Michelle Lawson and Drug Court Coordinator Don Kautzmann were present to provide updates concerning Drug Court and Veterans Treatment Court.

There are currently 19 participants in Drug Court. The participants go through various 'phases' of the program, with each next phase giving them more opportunities and freedom. Since the inception of the program, 71 participants have graduated, and 16 have re-offended. The funding for this program comes from the State of Minnesota, Seventh Judicial District, Clay County Forfeiture Funds, Drug Court Fees, Becker County and Clay County.

The Veterans Court program has received a three year federal grant of \$55,000/year. Currently, three Veterans are in the screening process for eligibility to participate in the program.

APPROVAL TO FILL MALE CORRECTIONS OFFICER VACANCY

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board approved filling a Male Corrections Officer position which is vacant due to a resignation.

DISCUSSION AND SALARY REQUEST FOR LEAD RN

Public Health Administrator Kathy McKay requested the Board's approval to place a candidate for the Lead RN position on Step 6, Line 19. The candidate has two years of hospital experience, and five years nursing management with a Home Care agency. The candidate will be trained in chemical dependency issues. The Board acknowledged that the County has experienced a shortage of nurses, having several other nurse positions open for some time. This position is part of the union and there are no other full time comparable positions in the Detox unit. Commissioner Campbell noted that the County's competition for nurses is the area hospitals, and Steps 1-3 on the County grid do not provide a comparable wage for the nurses.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board approved placement of the candidate for the Lead RN position on Step 6, Line 19.

APPROVAL TO SUBMIT CAPITAL ASSISTANCE GRANT APPLICATION TO MPCA

Solid Waste Director Kirk Rosenberger and Steve Moore, Public Works Director for the City of Moorhead, were present to seek the County's approval to submit a \$600,000 application for a capital assistance grant to the MPCA. The grant would be used for final design of a resource recovery campus. Mr. Rosenberger informed the Board that a regional study is being conducted to determine interest in and location of a proposed single sort materials recovery facility. Mr. Moore informed the Board that the City of Moorhead is in the final stages of a land purchase for the proposed resource recovery campus.

On motion by Weyland, seconded by Campbell, and unanimously carried, the following resolution was adopted:

RESOLUTION 2016-10

WHEREAS, Clay County has made application for a capital assistance program grant to construct a Resource Recovery Campus.

BE IT RESOLVED, Clay County pledges to use all funds made available exclusively for the capital cost of the project and to pay any additional amount by which the cost of the project exceeds the estimate by appropriation to the construction fund of additional funds or proceeds of additional bonds of Clay County. Clay County recognizes that any subsequent withdrawal of allocated funds of Clay County will impair the obligation of contract between the State of Minnesota, Clay County, and the bondholders.

BE IT FURTHER RESOLVED, Clay County Board of Commissioners authorizes the County Board Chairman to sign the Final Capital Assistance Program Grant Application and the Capital Assistance Grant Agreement on behalf of Clay County.

**CONSIDERATION FOR SELECTION OF CONSTRUCTION MANAGEMENT AT RISK FIRM
FOR CORRECTIONAL FACILITY PROJECT**

County Administrator Brian C. Berg reviewed the process which has taken place to select a Construction Management at Risk firm for the Correctional Facility project. The firm will supply a guaranteed maximum price for the project. Nine firms submitted responses to the Request For Qualifications and five firms were interviewed by the County Board, review team, and project architects. Based on the scores of the firms' interviews, preparation shown, knowledge of Clay County's worksite and project, staff experience, fees, and physical location of the company, it was recommended that a pre-construction contract for Construction Manager At Risk services be entered into with Construction Engineers, Grand Forks.

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board agreed to enter into a pre-construction contract for Construction Manager at Risk services with Construction Engineers, Grand Forks, with the intention to amend the contract for the project itself once the guaranteed maximum price is determined.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSION

Commissioner Campbell attended the Joint Powers Committee meeting.

Commissioner Ingersoll attended meetings of the Moorhead Planning Commission, Clay County Collaborative Governance Committee, and Local Advisory Council on Children's Mental Health.

Commissioner Mongeau attended the Joint Powers Committee meeting and the press conference regarding Clay County's acquisition of a drone.

Commissioner Weyland attended an ITV meeting of Minnesota Rural Counties Caucus.

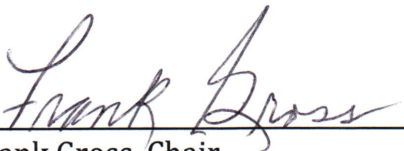
Commissioner Gross attended an ITV for the Minnesota Rural Counties Caucus and the press conference regarding Clay County's acquisition of a drone.

County Administrator Brian C. Berg informed the Board that the Moorhead Business Association will hold their meeting at the Courthouse April 27th, and a presentation will be made concerning the Jail project.

The Senate Bonding Committee will hear presentations on March 2nd concerning requested funding for jails, as well as the Public Private Partnership concept for the FM Diversion. Mr. Berg attended meetings regarding the Joint Powers Committee, Management team, press conference regarding acquisition of a drone, and Construction Management at Risk. Mr. Berg commented that a new county/employee slogan discussed by Management Committee is, *"I will either find a way or make one"*, to encourage improved customer service.

ADJOURN

The meeting adjourned at 9:35 a.m.


Frank Gross, Chair
Clay County Board of Commissioners


Brian C. Berg, County Administrator